

AMA – SPONSORED MED PLUS ADVANTAGE

Stay in School for Students

Accommodation Referral Process

Once a student indicates they need an accommodation due to a medical or behavioral health condition or initially goes out on a leave:



The Dean of Student Affairs office discusses the Stay in School benefit with the student.

Students should be referred if a medical or behavioral health condition is causing them to:

- Struggle to perform duties
- Complain of pain
- Miss class often
- Show up late
- Exhibit sudden decline in performance
- Ask for accommodations that are more complex



The Dean's office completes the Request for Services form and emails it to The Standard.

This initiates the claim.



The Standard receives the Request for Services form.

The coordinator:

- Reviews the referral, sets it up in the system and reaches out to the student via DocuSign to obtain the authorization form.
- Initiates a second DocuSign email to the student requesting the healthcare provider's contact information. The student submits healthcare provider's information and DocuSign sends required forms to the provider for completion.

- May reach out to the Dean of Student Affairs to clarify additional information
- Reviews the medical information when received; determines if the case is appropriate for the program; and if it is, assigns the case to the Consultant for case management.



The Standard works with the student, healthcare provider, and Dean's office to provide case management and virtual or on-site assessments, if needed. Accommodation suggestions are sent to the Dean's office for approval prior to notifying the student.

Accommodation suggestions may include:

- Equipment
- Schedule changes
- Additional time to complete assignments/tests



The Dean's office collaborates with the Standard to determine accommodations to help the student remain in the program or return to the program after a leave.



The Standard follows up to help ensure that any approved accommodations are implemented and successful.

*If you have any questions about the program or claims process please contact
Stuart Gaunt – Stuart.Gaunt@Standard.com*

AMA  INSURANCE